

Data center and server room cleaning: what we clean

Walk each zone with your facilities lead and mark its tasks and access steps.

Facility _____ Address _____

Walked by _____ Date _____

Lobby and support areas

- ☐ Security lobby and visitor check-in
- ☐ Network operations room and offices
- ☐ Break room and restrooms cleaned and restocked
- ☐ Badge readers and door touchpoints wiped
- ☐ Entry floors kept free of grit

Staging and build rooms

- ☐ Packing materials removed after installs
- ☐ Work surfaces wiped
- ☐ Floors vacuumed with HEPA-filtered machines

White space (your procedures)

- ☐ Escort, badge and sign-in rules noted
- ☐ Shoe covers or gowning as you specify
- ☐ Energized equipment, cabling and controls left alone
- ☐ Cabinet tops and reachable overhead surfaces first
- ☐ Rack exteriors and doors with low-lint cloths
- ☐ Floor last, HEPA vacuum near intakes

Raised floor

- ☐ Panel surfaces and edges vacuumed and damp-wiped
- ☐ Perforated tiles and floor by cooling units
- ☐ Plenum cleaned on your chosen dates, panels set back in order
- ☐ Cable management and blanking panels left as set
- ☐ Loose tiles or debris reported to your facilities contact

Docks and storage

- ☐ Packing material broken down and removed
- ☐ Dock floors swept and scrubbed
- ☐ Walk-off and tacky mats changed at transitions
- ☐ Unboxing rooms and storage cages

Scheduling and projects

- ☐ Change windows and quiet hours recorded
- ☐ Post-construction clean before equipment goes in
- ☐ Tour-day detailing of lobbies and viewing areas

Notes
