

Car dealership cleaning: what we clean

Walk from showroom to service drive and tick what the nightly visit should cover.

Dealership _____ Address _____
Walked by _____ Date _____

Showroom

- ☐ Window walls and glass entry doors
- ☐ Interior glass partitions
- ☐ Display platforms and spec-sheet stands dusted
- ☐ Floor between vehicles and up to the tires
- ☐ Sales desks, reception counter and kiosk screens
- ☐ Brochure stands
- ☐ Chairs squared at each desk

Customer lounge and restrooms

- ☐ Coffee and espresso machine exteriors
- ☐ Coffee station counters, sink and floor drips
- ☐ Snack area cleared
- ☐ Lounge chairs, side tables and charging counters
- ☐ Play area and TV wall
- ☐ Customer and staff restrooms, paper and soap restocked

Sales and finance offices

- ☐ Finance office glass walls, desk and guest chairs
- ☐ Documents left where they were found
- ☐ Sales offices, sales tower and conference rooms
- ☐ Internet sales desks, phones and headsets
- ☐ Staff break room counters, refrigerator and microwave

Service drive and parts

- ☐ Advisor desks and write-up stations
- ☐ Key drop and cashier window
- ☐ Parts counter smudges
- ☐ Service door entry mats vacuumed
- ☐ Technician break room, lockers and restrooms

Periodic and event work

- ☐ Showroom floor burnished and scrubbed
- ☐ Service drive concrete machine-scrubbed
- ☐ Carpeted offices extracted
- ☐ Entry walks pressure washed
- ☐ Extra visit before and after a sales event
- ☐ Day porter for busy weekend hours

Notes
