

Commercial restroom checklist

Keep one sheet per restroom and initial each line as you check it.

Building _____ Restroom or floor _____

Checked by _____ Date _____

Every visit

- ☐ Waste cans and sanitary bins emptied, wiped, relined
- ☐ Mirrors polished, counters dry around each basin
- ☐ Basins, faucets and soap dispenser cleaned
- ☐ Toilets and urinals scrubbed; seats, hinges and bases wiped
- ☐ Flush levers, faucet handles, latches and door pulls wiped
- ☐ Touchpoints treated with EPA-registered disinfectant for label dwell time
- ☐ Splashes cleared from partitions and nearby walls
- ☐ Floor swept and mopped, fixture bases included
- ☐ Dryer, switch and entry door wiped

Weekly detail

- ☐ Hard-water spots off faucets, bowls and urinal lips
- ☐ Drain grates lifted, drains rinsed
- ☐ Partitions and doors washed both sides, hinges included
- ☐ Tile behind urinals and sinks scrubbed
- ☐ Dispensers and dryers wiped on every side
- ☐ Corners and wall-floor seam brushed out
- ☐ Vents and high ledges dusted

Periodic deep work

- ☐ Floor tile and grout machine-scrubbed, water extracted
- ☐ Mineral scale lifted from fixtures
- ☐ Tiled walls washed trim to cove
- ☐ Light covers and exhaust grilles cleaned
- ☐ Baseboards and cove tile hand-detailed
- ☐ Chrome, dispensers and dryers polished

Restocking

- ☐ Toilet paper in every stall, spare roll loaded
- ☐ Paper towels loaded
- ☐ Hand soap checked, refill swapped if low
- ☐ Hand sanitizer stations refilled
- ☐ Seat covers topped up
- ☐ Can liners in place, spares in the closet

Notes
